

Discovering Your Organizing Style: Part Four The Prioritizing Style

By Julie Mills

In a nutshell, you want to win and are willing to do whatever it takes. Your motto may be, “Get it done, on time, within the budget, and with extraordinary efficiency.” Sound familiar? The Prioritizing Style keeps the rest of us in line and expects those around them to function with the same passion and precision. I would even venture to guess that you were annoyed that you had to wait until “Part Four” of this series to learn about your style. Yes, I know you well.

A person with this unique style possesses many of the following characteristics; goal-oriented, logical, competitive, diligent, analytical, compulsive, and a perfectionist. You value organization and because you are a “control specialist” you tend to “do it yourself” instead of delegating it to others. Make sure to stop often to truly analyze the efficiency of your organizational skills. Working smarter, not harder is key to your success.

Mechanical parts fascinate you and you enjoy taking things apart



and piecing them back together. Your analytical skills enable you to dissect a problem whether it is tangible or intangible and understand the overall relationship of the parts to the whole. Your talents are highly regarded and rewarded in our society. Decisions are based on facts and you are far more connected to how you think than how you feel.

A few of the challenges that this organizing style face are that you would rather work than play. “All work and no play make Johnny a dull boy...” Have you ever been called a workaholic? Your in-

ner drive often leads you to many successes professionally, but consequently, that same ambition may affect your personal relationships with others.

You can best manage your unique style if you allow yourself to be more flexible in your approach to not only organizing, but delegating as well. Because you’d rather do it yourself, the act of delegating can be a challenge for your style, so consider how you delegate tasks. Is the person qualified? Do they have the right tools? Have you conveyed your goals and expectations accurately? Do not just give orders, make requests based on the skill level of others.

For the most part, you have time management down, however, you should learn to schedule your priorities, not prioritize what is on your schedule. Stress is dangerous and you must learn to relax and schedule some “down time” for yourself and your loved ones.

Now, go wash the car, make a cake, balance your checkbook and then sit down to relax with a nice tall iced tea and enjoy the sights, sounds and slower pace of summertime.



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Article theme is based on the book, “Organizing for Your Brain Type,” by Lanna Nakone, M.A., St. Martin’s Griffin, New York, New York, 2005.

The West Virginia Botanic Garden (WVBG), in harmony with nature, seeks to enhance the quality of life through public enjoyment and education involving inspirational landscapes and displays of a rich variety of ornamental plants appropriate to the region.

<http://www.wvbg.org>



The West Virginia Botanic Garden's Third Annual Fall Children's Festival will be held on Sunday, October 16, from 1:00 to 4:00 p.m. The Botanic Garden is located at 1061 Tyrone Road in Morgantown. The festival is free and open to the public. Children of all ages are welcome to build fairy houses, adding to the fairy garden started in 2009; paint pumpkins; plant bulbs to take home; and enjoy making nature-related crafts. Seasonal refreshments will also be available. Botanic garden merchandise, such as t-shirts, bird houses and bird feeders, and note cards, will be available for sale.

Cash and checks are accepted for these purchases. For more information, please visit the Botanic Garden's web site at www.wvbg.org or contact Ellen at ellen1121@peoplepc.com.



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